

Benefits of Online Police Reports

1. Filing on-line police reports is convenient. You do not have to wait for an officer to be available.
2. On-line filing is easy, safe and secure.
3. All police agencies need an accurate gauge of all crime in their area...big or small! Often reports like this lead to crime trends which can be tracked and resolved.
4. On-line reporting allows police officers to be available for emergencies and other high-priority situations. It also gives them more time for proactive police work.
5. There are savings to the Police Department (and ultimately the citizens) in terms of gas and time spent driving to and from minor incidents. Also, support staff can process reports more efficiently.
6. Statistics will more accurately reflect crime activity and trends in our area.



SBCUSD POLICE

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SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

Police Department

"Dedicated to Public School Safety"



ONLINE CRIME REPORTING

Guide to Online Reports

For any emergency, always call 9-1-1

Who can file an online police report?

Any person who is the victim of any of the below stated crimes and the crime occurred:

- ⇒ On any of the San Bernardino School District premises. -OR-
- ⇒ While the victim was on the way to/coming from any of the SBCUSD schools.

Bullying-Anonymous Reporting	Identity Theft
Larceny	Harassment
Threats	Destruction of Property
Lost or Found Property	Vandalism
Suspicious Situations	Theft

Please **do not** report serious crimes such as breaking and entering to schools, robberies or assaults through the Online Police Reports System. Crimes involving **injuries** or requiring the **collection of evidence** at the crime scene require immediate attention and must be reported to dispatch by telephone.

If you need non-emergency police assistance, please call (909)388-6130.

Getting Started

The SBCUSD Online Police Reporting system will guide you through the police report process.

Please make sure the incident occurred within the SBCUSD Police jurisdiction. If the incident occurred at home, please contact the Police Agency presiding over that jurisdiction.

To begin:

Go to www.sbcusd.com. Under the “District Offices” tab, navigate to “District Police”. You will find our quick link at the bottom of the page.

- ◇ Please be sure we can re-contact you if needed. Accurate e-mail addresses and phone numbers are important.
- ◇ Be as descriptive as you can in your report. Its better to have too much information than too little!
- ◇ Include the serial numbers of stolen property if at all possible.

Click on “Choose Category” and begin your Online Police Report!

What Happens Next?

Once your police report is finished, click “Submit”.

You will see the words “Your online police report has been submitted” to confirm that your report is complete.

- ⇒ You will be given a case number.
- ⇒ You will be able to print a copy of the police report for your records or insurance company.

All reports filed through the Online Police Reporting System are reviewed by the SBCUSD Police Department.

Upon review, if further investigation of your cases is needed, you may be contacted.

Filing a false police report is a crime!

