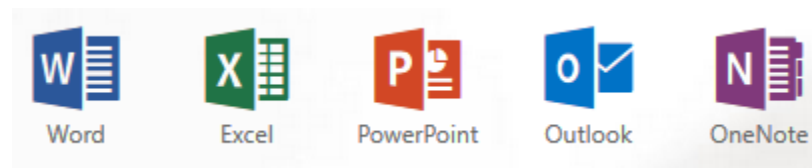


How to Install Office on Your Home Computer



1. Go to the following web address: <http://portal.office.com>
2. Input your district email address using the following convention:
firstname.lastname@sbcusd.k12.ca.us

Your email address will authenticate and log you in automatically to the Office software installation website.

3. Uncheck the following.

<input type="checkbox"/> Make Bing your search engine
<input type="checkbox"/> Make MSN your browser homepage

4. Click the **Install Now** button to install the program.

Install now

Please contact the Help Desk at (909) 888-4357 or helpdesk@sbcusd.k12.ca.us with any questions.