

Reset your District Password

Your District password would include; your Windows logon, District email, Aeries, or Google accounts.

IF you are already logged onto the District network and are **proactively changing** your password or responding to a prompt to change it before it expires:

1. Point a **Web Browser** to, <http://passwordreset> and press enter (MAC users enter, <http://10.1.1.117>)
2. **Click on Change password**
3. **Enter your username**, e.g. johntorrez
1. **Enter your current password** and **click** on the **Next** button
4. **Enter a new password**, and reenter/confirm the password
5. **Click** on the **Change** button and **click** on the **OK** button
6. SEE NOTE BELOW



IF your password **expired**, or you **forgot** your password, or If you're **locked out** due to repeated failed password attempts:

2. **Locate a computer which is currently logged onto the District network (a colleague's computer)**
3. Point a **Web Browser** to, <http://passwordreset> and press enter (MAC users enter, <http://10.1.1.117>)
4. **Click on Forgot my password**
5. Enter your **username**, e.g. johntorrez and **click** on the **Next** button
6. Enter the last 4 digits of you **SS#** and **click** on **Next**
7. Enter your **staff ID#** and **click** on **Next**
8. Choose whether you're **resetting** your password OR whether you're **unlocking** your account, and:

Unlock My Account

- Choose **Unlock my account** and **click** on **OK**

Resetting My Password

- Choose **Reset my password** and **click** on **Next**
- Enter a **new password**, and reenter/confirm the password
- **Click** on **Reset**

9. SEE NOTE BELOW

NOTE! If you change your District password and **you are running a MAC and or you have mobile devices which are tethered to the District network** (connected to District Wi-Fi and or connected to your District email), you must reset your passwords for those apps on the device(s), as it will continue to attempt to connect to the Wi-Fi and or your email account with the old password, fail, and lock you out.

HOW TO:

[IOS \(iPhone & iPad\) Wi-Fi Password Reset](#) | [IOS \(iPhone & iPad\) Email Password Reset](#)

[Android Device Wi-Fi Password Reset](#) | [Android Device Email Password Reset](#)

Change Wi-Fi Password for IOS (iPhone & iPad) Devices

1. At the **Home** screen tap the **Settings** icon



2. Tap the **Wi-Fi icon to the left of SBCUSD**



3. Tap **Forget**



4. Under CHOOSE A NETWORK... tap **SBCUSD**

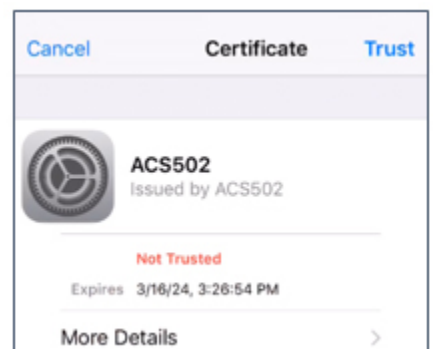


5. Enter your Username
(Example: sbc-district\johntorrez)

6. Enter your District password and tap **Join**



7. Tap **Trust**



Email Password Reset for IOS (iPhone & iPad) Devices

1. At the Home screen tap the **Settings** icon



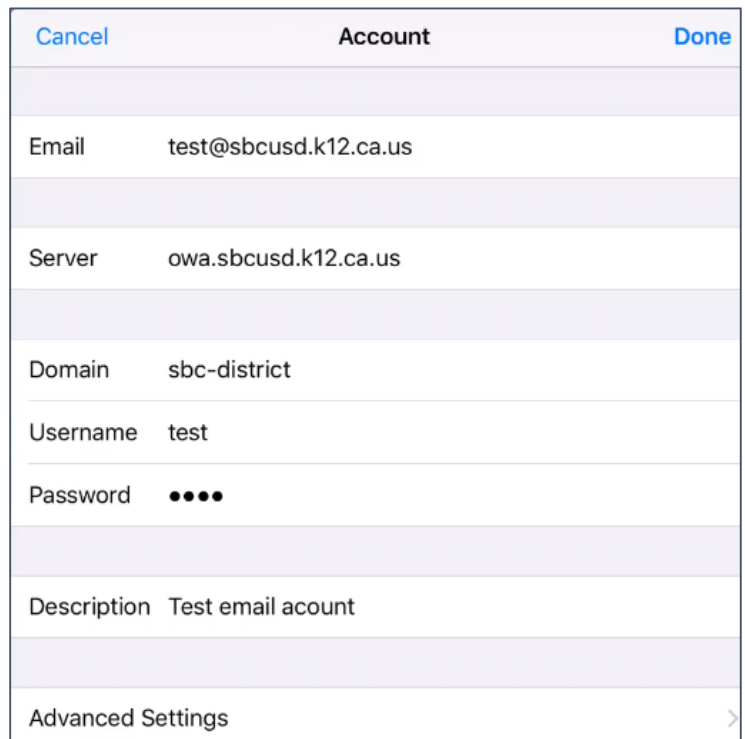
2. Tap **Accounts & Passwords**

3. Under ACCOUNTS tap the **account name** that you need to change the password for

4. Tap the **account name** again towards the top of the screen




5. Delete the current password and replace it with your new password

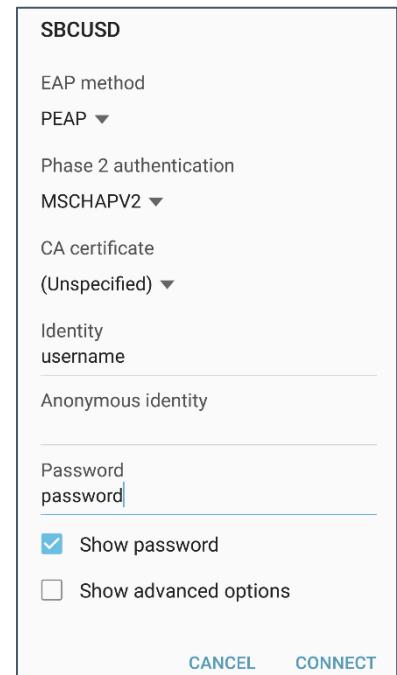
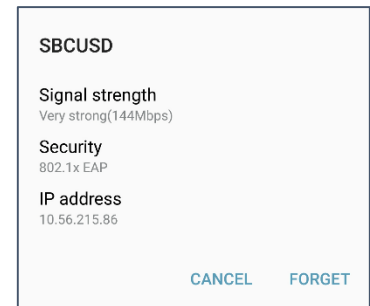
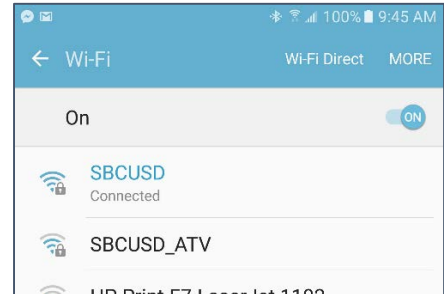
6. Tap **done**



Wi-Fi Password Reset for Android Devices

(step action varies depending on device maker and Android version)

1. At the **Home** screen tap the **Apps** icon 
2. Inside Apps tap the **Settings** icon 
3. Tap the **Wi-Fi** icon 
4. Tap **SBCUSD**
5. Tap **FORGET**
6. Tap **SBCUSD** and set the **Phase 2 Authentication** field to: **MSCHAPV2**
7. In the **Identity** field, enter your district username (Example: johntorrez)
8. In the **Password** field enter your District password
9. Tap **Connect**

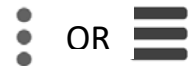


Email Password Reset for Android Devices

(step action varies depending on device maker and Android version)

Android 6.0

1. At the Home screen tap the **Apps** icon
2. Tap the MAIL icon you are using to access your Exchange (SBCUSD email account)
3. Tap the **Triple Dot** icon OR the **Hamburger Menu** icon
4. Tap **Settings**
5. Tap **Microsoft Exchange** with your SBCUSD email account
6. Tap **Advanced Settings**
7. Tap **Exchange Server Settings**
8. Remove the password and enter the new password
9. Tap **Save**



Android 7.0

1. At the Home screen tap the **Apps** icon
2. Tap the MAIL icon you are using to access your Exchange (SBCUSD email account)
3. Tap the **Triple Dot** icon OR the **Hamburger Menu** icon
4. Tap the **Settings** icon
5. Tap **Microsoft Exchange** with your SBCUSD email account
6. Tap **Exchange Server Settings**
7. Remove the password and enter the new password
8. Tap **Save**

