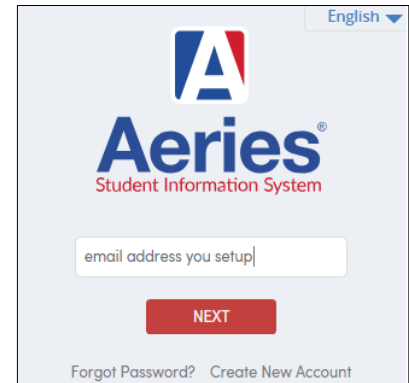


# Aeries Parent/Student Portal Resources for Secondary Schools

The steps in this quick reference guide will walk you through logging into the Parent/Student Portal system, adding additional students to your account, and finding student information within the various windows.

## Logging In

1. Open your browser, e.g., Google Chrome.
2. Enter the following URL into the address bar:  
<https://sbcusd.asp.aeries.net/student>.
3. Press the **[Enter]** key to launch the login screen.
4. In the **Email Address** field, enter your email address. Click **NEXT**.  
(Use the same email address that you used when creating the account.)
5. In the **Password** field, enter your password. Click **SIGN IN**.  
Use the same password that you used when creating your account.



## The Aeries Portal home screen appears

Click on the **Home** tab in the upper left corner.

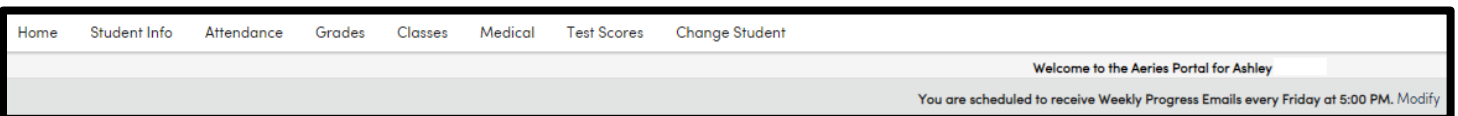


Would you like to receive weekly emails on the status on each student you have access to?  
Then make sure to click on **Modify** in the message that appears at the top of your screen.

Would you like to receive weekly emails on the status on each student you have access to? **Modify**

If you do not see this message, click the Home tab again.

## Viewing Student Information



**Home** This screen displays Class Summaries (Gradebook), Calendar items, Report Card History, Attendance Summary, District Test Results and other Resources.

**Student Info** The links below Student Info have screen displays for:

**Profile:** This is a student summary page.

**Demographics:** student birthdate, grade, address, parent/guardian name & phone, counselor, and more.

**Contacts:** Displays all people that have created a Portal Account associated with this student.

**Data Confirmation:** If this feature is enabled at your school site, this allows you to fill in and change some of your student's information.

**Authorizations:** Displays the Status of authorizations you have filled out. E.g., Internet use, Surveys allowed, Press Releases, and more.

**Fees and Fines:** Displays any expenses incurred by your student and the amount(s) due.

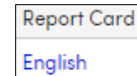
**Attendance** This screen displays attendance information on the selected student. A legend of the various absence codes are shown at the bottom of the screen.

**Grades** The links below Grades have screen displays for:

**Gradebook:** Click on the name of a class and see assignments.

**Gradebook Details:** Assignments.

**Report Card History:** Reporting dates with Report Card links.



**Grades:** Current Grades by class.

**Graduation Status:** Grad Stat

**Transcripts:** if applicable, will show GPA, and classes the student has taken, and credits received.

**College Entrance Requirements:** criteria that a university may use for admissions.

**Standards Based progress Dashboard:** Not used.

**Classes** Current Classes with periods, Teacher and teacher emails (links).

**Medical** This screen displays **immunization** information on the selected student.

**Test Scores** These are District Level Tests

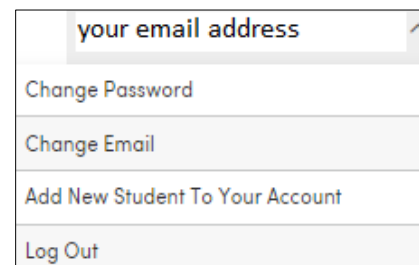
**Test Details:** questions from this area need to be directed to the school site.

**Test Scores:** questions from this area need to be directed to the school site.

**Change Student** used to change to another student on your account and Add another student.

### Logging Out, Change Password, Change Email

1. Click on the arrow next to your email account in the upper right-hand corner.
2. Select an option listed.



### Adding Additional Students

*Before you begin, request from your student's school site, the Parent Portal Information. They should give you the ID#, Home Telephone on file and the Verification Code (13-digits).*

1. Click on the arrow next to your email account in the upper right-hand corner.
2. Click on **Add New Student To Your Account**.
3. Follow the prompts.

For additional assistance in using your account, please call your student's school site and ask for the Parent Portal Team.